

BBSF Subcommittee
Notes from 05/31/2013 Planning Call – amended 06/11/2013

Participants: Pam Borchardt, Madelyn James, Gina Ruther, Samantha Aigner-Treworgy, Angela Hubbard

Roundtables

Locations/Responsibility

- Rock Island – Madelyn
- Sept. 10th, 2013 – Carterville (Pam)
 - John A. Logan Conference Center
 - Free of charge
 - Food must be through their catering company
- Naperville – Sam –
 - Try to coordinate with Chicago (same week)
 - Aim for last week of Sept. to allow for schools to start experiencing new blending process
- Chicago – Angela
- Springfield - Gina

Preferred Scheduling

- Once per week in Sept (9th, 16, 23, 30)
- Reserve 8:30a – 4:30p (actual meeting time 10a-2p)
- Explore possibility of an evening session at same location for home providers
- Planning group will reserve locations and report back to coordinate weeks

Space Requirements

- Large room for about 50
- 5 break out spaces for 10-12 people (may take place in large room if practical)
- Food – Check whether outside food is permitted. If not, request catering options.